

Minutes for Prairie Lane PTO Meeting Meeting Minutes

November 21, 2013

Present: Jessica Winnie, Tracy Haase, Jenny Hermes, Kari Ray, Jacque Bridgeman, Carrie Neu, Courtney Craig, Dana Adamczyk, Crisit Gallagher, Laura Benzaquen, Beth Smith, Megan Haapanen, Carrie McDonald, Nicky Ichen, Crystal Mahon, Julie Larson, Mandy Taylor, Amber Langerman, Camille Schroeder, Kim Hailer

Meeting opened by Jessica Winnie at 7:03pm

Officer Reports:

President – Jessica Winnie – Thank you to the YMCA for providing childcare for free for PTO Meetings

Vice President – Tracy Haase – Alpaca was a success, 70 pieces were ordered. If ornaments are not picked up tonight they will be brought to the classrooms and sent home this students. The ornaments were a hit!

- **Secretary** – Review and approval of September 19th meeting notes. Jacque Bridgeman requested that the box top goal amount be corrected from \$5,000 to \$3,000. - Motion to approve by Carrie McDonald, seconded by Crisit Gallagher. All in favor. Yes

Treasurer – Jenny Hermes

- Review and approval of financials - Motion to approve by Kristen Ahman, seconded by Courtney Craig. All in favor. Yes
- Technology update – All pyrethrum boards have been installed.

Principal – Camille Schroeder – Mrs. Schroeder requested a portable microphone for assemblies and chat and chews. Cost should be around \$210.00 plus shipping. – Motion to approve by Nicky Ichen, seconded by Courtney Craig. All in favor. Yes

The discussion of landscaping for the school was also brought up. Camille is working with Craig Bergman for donations for the spring and looking into flower pots for the front doorway. These will be maintained by Camille and teacher staff.

Teacher Representative – Amber Langerman spoke on behalf of the teachers present and had no updates from the staff.

Committee Reports:

- Spirit Wear – Kari Ray
 - We would like to thank everyone for their patience with the spirit wear ordering and receiving. The company was not use to such a large order from our school which resulted in us receiving the wrong or misprinted merchandise.
- Box-tops – Jacque Bridgeman
 - 7 classes received the top prize and 3 classes received 2nd prize.
 - We received a check last year of \$800.00, a check in December for \$2,000 (included summer box-tops), and March is the next turn in for checks
 - There is one more contest for Feb

- Newsletter – Shayne Ferguson
 - Next newsletter is due by the day after thanksgiving
 - Please keep all submission as short as possible due to the newsletter getting long
- Yearbook – Cristi Gallagher/Jessica Winnie
 - We will be using life touch again this year but will move to a new company next year.
 - Please take pictures at any school/after school events for the yearbook

Old Business:

- Teacher Conference Luncheon
 - Was a success and the teachers appreciated it
- Alpaca Pottery
 - Was a success with 70 pieces. We will try to introduce new pieces every year.
- Halloween Hoopla
 - The event was and success and thank you to all that volunteered. We received some feedback on location of games and no DJ. We will continue to access the event and if changes are needed for next year.

New Business:

- Funds for PE Program/Music Program
 - Ms. Tiffe has requested \$500.00 for aerobic steppers/bands for the PE classes. Motion to approve Crisit Gallagher, 2nd Crystal Mahon, all in favor, yes.
 - Ms. Rowland has requested a magazine subscription for music for the classroom. She is requesting \$150.00 – Motion to approve Cristi Gallagher, 2nd Amber Langerman, All in favor, yes.
- School Script
 - Reminder to use school script for your online shopping
 - We have already raised \$370.00
 - Another reminder will go out in the upcoming newsletter
- Movie Nights – Robyn Evans
 - Movie night was a success. The next movie night will be drop off, and bring your own close top water bottle.
 - We have decided due to allergies to not move to a coconut oil popcorn
 - We will be using an online sign up for all movie nights
- Winter Parties
 - Winter parties will be on 12/19 at 2:35pm. Please remember that these are winter parties and not a holiday party when planning your activities.
- Technology Plans for the rest of the year
 - Microphone Sound System for the gym
 - Work with Camille on any ipad needs for classrooms. We started to fulfill this need last year and would like to see if each classroom has what they need
- Playground Fundraising and Playground Clean up Day
 - Balls will be located in one bin
 - Parent spring clean-up will be held on a spring day in 2014
 - Paint tires, paint hop scotch, plant planters in front of school, landscaper donations, paint climber
 - Next year kick off fundraiser for new playground equipment
 - We need a committee for the playground. If you're interested please contact Kari Ray.

Meeting adjourned at 7:54pm.

Thank you for your time and participation!

“Nobody can do everything, but everyone can do something.”
