

**Prairie Lane PTO
General Meeting Minutes
November 19, 2015**

Meeting called to order at 7:00 pm

In Attendance:

Courtney Breit, Jean Johnson, Beth Smith, Camille Schroeder, Jessica Winnie, Crystal Mahon, Justin Edmunds, Julie Kresse, Robin Bethauser, Jessica Hedrington, Michelle Stone, Jacquie Bridgeman, Dina Beal, Mel Modica, Megan Calhoun, Jen Rothove, Beth Olson.

President's Report – Mel Modica

- Thank you for the efforts with the Walk-a-Thon
- Details will be shared later in the meeting

Vice President's Report – Jen Rothove

- Spirit Day /Popcorn – 596 bags sold

Secretary's Report – Beth Olson

- All reviewed the minutes from the September 17 meeting.
 - Motion to approve minutes – Crystal Mahon
 - Seconded by – Beth Smith

Treasurer's Report – Megan Calhoun

- All reviewed a copy of the P&L statement
 - Motion to approve financials – Camille Schroeder
 - Seconded by – Jessica H. and Crystal M.

Principal's Report - Camille Schroeder

- Target is ending their "Take Charge of Education" program effective May 2016. Mrs. Schroeder asked how best to communicate this.
 - Beth will put it in the newsletter.

Teacher Representative Reports

- Nothing to report

Committee Reports

Square 1 Art – (Mel Modica for Jenny Hermes and Amy Dollar)

- Orders can be placed online through 11/20. Paper orders are
- December 16 from 4-6 pm will be pick up.
- Jenny Hermes and Amy Dollar need volunteer help to distribute art that night – anyone interested can contact Amy or Jenny to sign up.

Book Fair – Beth Smith

- Was a huge success
- Lots of volunteers – very grateful for all of the help.

- Spring Book Fair is March 3-11 – Muffins for Moms and Donuts for Dads will be during this Book Fair. Dr. Seuss night will also be during this time; Fair will be open that night.
- Adding a third Book Fair - May 31 to June 7 – Buy one get one free (BOGO).

Library Creation Station and Read and Recycle Book Night – Courtney Breit

- Making a creation station in the library – Legos, Connex, marble runs and tinker toys and Osmo for iPads (ages 5-12). Student will earn time in creation station through PBIS.
- Read and Recycle Book Night – Friday, February 5 in the Gym. We may get Kona Ice and then charge \$3 per person. We will play audio books for kids to listen to. Come with friends to exchange books – or donate books to Second Chance Bookstore in Kenosha.
- Families can come and read together for the night.
- We will need volunteers for that night as well.
- More information will come when it's available.

Spirit Wear – Jen Rothove

- \$10 off coupon online through December 10
- Can order anything you want - customizable
- The free t-shirt can only be an adult size – the only limitation we've discovered thus far.

Box Tops – Jacque Bridgeman

- First competition – Ms. Kresse won (beat reigning champions, Mrs. Foley's class).
- McDonald's reward was a huge success; Mrs. Kresse said that the kids really appreciated it.
- We made \$1,700
- There will be one more contest in March and then another before the end of the year, but money won't come this school year.
- Jacque is looking to go back to work and will be her last year for Box Tops – announced that this chair position will be available for next school year.
- Pick and Save, Sam's Club have special box top offers.

Newsletter – Beth Olson

- Content due by 11/24
- Doing a combined November/December issue.

Spirit Days – Megan Calhoun

- Good feedback from kids and teachers that they like rotating what we are doing. We will rotate through again.
- We are bringing in a consistent amount of money each month.
- Next month we will do a "snack cart" – will send information home so parents know that what will be sold, dietary guidelines will be followed and allergy kids will also be taken into consideration when the choices are decided.

Holiday Shoppe – Megan Calhoun

- New this year
- Kids can come in to buy gifts for their families
- There will be a preview day, kids can make a wish list, take lists home and parents can review and give them money, then come in another day to purchase

- We also will have an online website that will show all of the products that will be sold; helpful for little kids
- The Bulletin board up front will display some of the items that will be for sale
- Shoppe will be open Monday 12/14 through Thursday 12/17 – it will be open one evening, 12/16.
- Information will be sent home soon

Movie Night – Megan Calhoun

- Friday, December 4
- Showing the movie Elf – rated PG
- Drop off event; K-5 only
- Kids can wear pajamas (winter jammies)
- Kids will get one bag of popcorn – kids can bring a closeable water bottle
- Just ordered new speakers for movie night and will be used for other events as well.

Old Business

Walk-A-Thon – Megan Calhoun

- Was a bad weather day
- Lesson learned - we always need to have a plan B – moved people inside
- We still did well, after all expenses, we made about \$15,600
 - We made more than last year
- Had a great turnout, despite the weather
- Online silent auction worked out wonderfully online.
- Games were great – hope for better weather next year
- Will look at the dates for next year – moving it back didn't impact the fundraising
- We may return to the last week of September in 2016

Bingo Night – Mel Modica/Megan Calhoun

- It went better than expected
- Was crowded, but it was a fun night
- Bingo night was always a hit – we've never had that many people attend.
- We brought out every table the school had
- Fifth grade did the food and they made over \$500, each kids trip will go down \$10.
- PTO made ~\$620

Yearbook – Megan Calhoun

- Image share flyer went home today for yearbook, anyone who has pictures to share – please do
- We've sold about 100 so far.
- Early bird special will end December 18 – price goes up to \$25 after that.
- Yearbook contest, 3-5 graders did the cover contest and that was decided.

Harvest Parties – Crystal Mahon

- Crystal said there were parents who wanted to come to the parties, who were not on the list – these parents need to let the room parent know, so they can get on the list.

- Crystal sent a reminder out via the newsletter about this – need to let room parent, teacher or Ms. Sue know you will be coming.
- Parents or other family members must have their background checks done 2 weeks ahead of time.
- Crystal will let the room parents know to make sure they tell parents this as well.
- Could we have a table on back to school night with background check forms.
 - Mrs. Schroeder said we could do this.

New Business

Soccer Nets/Goal – Megan Calhoun

- One soccer goal keeps blowing over, then several boys try to flip it back over.
- We called Kevin in Facilities at KUSD – there used to be a piece that anchored it to the ground, however they can no longer anchor it to the ground, as it makes landscaping difficult.
- He said that we need to use sandbags to weight it down.
- PTO will pay for the sandbags, Dan, our Janitor will take care of placing them.
- The PTA bought the soccer goals (when our PTO was a PTA) and nets several years ago. KUSD can come out and measure the nets so we can buy new nets.
- We found out that the janitors or gym teachers are supposed to take the soccer nets down each winter.
 - When we get our new Janitor, we will ask him to remove the nets in the winter and end of school year, so they don't get damaged.
- The soccer goals do not need to be replaced, they are not broken, no unsafe/sharp edges. Hopefully the sandbags will help it from getting blown over

Teacher Appreciation Week - Jacque Bridgeman

Asked to clarify the budget for Teacher Appreciation.

Mrs. Kresse's Anniversary - Mrs. Schroeder

It was announced that Julie Kresse was honored on Monday for 25 years of service. All in attendance gave their congratulations.

Green Thumb & Red Nose Projects - Courtney Breit

Asked on behalf of Sandra Steeves whether the PTO is contributing any money towards the green thumb and the Red Nose Day projects.

- Megan Calhoun responded that when Ms. Steeves presented the idea last school year, we asked her for a specific amount of money that she would be looking for from the PTO, but we never got any specifics from her.
- The Red nose fund was clarified by Jessica Winnie; this is a program that focuses on raising money and awareness of children/young people living in poverty.
 - They are .99 each.
- Megan Calhoun clarified that the PTO pays for any child that cannot pay to attend a field trip. This is a line item for "friends in need" – we will pay for it. There are very few that the PTO ends up paying for.

Next meeting in January 21, 2016